



CUSTOM RESIDENCE INFORMATION AND PROGRAM OUTLINE

CLIENT INFORMATION

Name: _____

Current Address: _____

Contacts: Home: _____

Office: _____

Mobile: _____

Fax: _____

E-Mail: _____

BUILDER INFORMATION

Name: _____

Address: _____

Contacts: Office: _____ Mobile: _____

Fax: _____ Home: _____

E-mail: _____

CONSULTANT INFORMATION

Soils/Surveying

Name: _____

Address: _____

Contacts: Office: _____ Mobile: _____

Fax: _____ Home: _____

E-mail: _____

Civil Engineering

Name: _____

Address: _____

Contacts: Office: _____ Mobile: _____

Fax: _____ Home: _____

E-mail: _____

Structural Engineering

Name: _____

Address: _____

Contacts: Office: _____ Mobile: _____

Fax: _____ Home: _____

E-mail: _____

HVAC Design/Builder

Name: _____

Address: _____

Contacts: Office: _____ Mobile: _____

Fax: _____ Home: _____

E-mail: _____

Electrical Design/Builder

Name: _____

Address: _____

Contacts: Office: _____ Mobile: _____

Fax: _____ Home: _____

E-mail: _____

Plumbing Design/Builder

Name: _____

Address: _____

Contacts: Office: _____ Mobile: _____

Fax: _____ Home: _____

E-mail: _____

Landscape Designer/Builder

Name: _____

Address: _____

Contacts: Office: _____ Mobile: _____

Fax: _____ Home: _____

E-mail: _____

Interior Design

Name: _____

Address: _____

Contacts: Office: _____ Mobile: _____

Fax: _____ Home: _____

E-mail: _____

Other Consultant

Name: _____

Address: _____

Contacts: Office: _____ Mobile: _____

Fax: _____ Home: _____

E-mail: _____

SITE INFORMATION

Community _____

Lot/Block # _____

Lot Size _____

Municipality _____

Contacts _____

Utilities _____

Contacts _____

Site Checklist

___ Legal Description ___ Survey and Topo ___ Soils Report

Codes, Covenants and Zoning _____

Architectural/Development Guidelines _____

Setbacks _____

Height Limits _____

Lot Coverage _____

Architectural Review Committee Submittals _____

Contacts _____

Comments _____

BUILDING INFORMATION

Client's Budget _____

Desired Square Footage _____

Desired Home Style _____

Number of Stories / Levels _____

Desired Schedule _____

DESIRED ROOMS / FEATURES / COMMENTS

Formal Rooms

___ Living Room _____

___ Dining Room _____

___ Great Room _____

___ Wet Bar _____

___ Study / Office / Library (Location?) _____

___ Other / Multi-Function Rooms _____

Informal Rooms

___ Great Room _____

___ Family Room _____

___ Wet Bar _____

___ Study / Office / Library (Location?) _____

___ Entertainment / Media Room _____

___ Recreation Room _____

___ Kids Play Room _____

___ Away Room _____

___ Other / Personal / Multi-Function Rooms _____

Features

___ Fireplaces _____

___ Built-Ins _____

___ Ceiling Heights / Vaults / Cathedral / Exposed Timbers _____

___ Stairs (Exposed? Configuration? Number?) _____

___ Handicapped Accessibility (Elevator? Ramps?) _____

Kitchen

___ Nook / Breakfast Room _____

___ Island ___ Counter w/ Stools ___ Sink _____

___ Double / Triple-Well Sink _____

___ Ovens and Cooktops (Double ovens? Downdraft?) _____

___ Built-In Microwave _____

___ Dishwasher ___ (Number) _____

___ Home Planning Center / Desk _____

___ Pantry ___ Walk-In _____

Kitchen (Continued)

___ Broom Closet _____
 ___ Butler's Pantry _____
 ___ Wine Rack _____
 ___ Other _____

Utility

___ Garage for ___ Cars. Attached ___ Detached ___ Finished Interior (Y/N) ___ # of Garage Doors ___
 ___ Room over Garage _____
 ___ Basement (Walk-out / Finished?) _____
 ___ Walk-up Attic _____
 ___ Shop (Size / Elec / HVAC Req'mts) _____
 ___ Laundry Rooms (More than 1? Locations? Ironing Board / Sink / Rod & Shelf) _____

 ___ Mud Room _____
 ___ Powder Room _____
 ___ Other _____
 ___ HVAC System _____
 ___ Humidifier _____
 ___ Air Cleaner _____

Bedrooms (Total bedrooms including Master)

___ Children's Bedrooms ___ (Number) _____

 ___ Children's Bathrooms ___ (Number) Style (Jack and Jill, Hall, etc.) _____

 ___ Guest Room (Combine with another room / function?) _____

 ___ Guest Bath (Configuration?) _____
 ___ Mother-In-Law Suite (Configuration?) _____

Master Suite Features

___ Sitting Bay or Alcove _____
 ___ Window Seat _____
 ___ Retreat _____
 ___ Entertainment Center _____
 ___ Fireplace _____
 ___ Morning Bar _____
 ___ Tub (Whirlpool? 1 or 2 Person?) _____
 ___ Shower (Combo with Bath? 1 or 2 Person) _____

Master Suite Features (Continued)

___ His / Hers Vanities _____
 ___ Bidet _____
 ___ His / Hers Closets _____
 ___ Other _____

Miscellaneous

___ Hobby / Sewing Room _____

Children's Retreat _____

Loft _____

Wine Cellar _____

Specific Storage Needs _____

Sauna _____

Hot Tub (Inside or Outside? Covered?) _____

Exercise Room _____

Security _____

Built-In Music System _____

Intercom _____

Central Vacuum _____

Site / Exterior

Deck / Patio (Covered? Screened-In? 3-Season Room?) _____

Sprinkler System _____

Driveway Material _____

Other Exterior Paving _____

Lighting _____

Comments
